

Sector training overview

Security

In addition to the comprehensive employment support and coaching interventions we provide to all candidates on our programme, we also deliver in-depth, sector-specific training on their existing or a new industry.

This training comprises a 10-minute insight video followed by a 40-48 page interactive workbook. The workbooks are divided into eight topics covering relevant information for anyone wanting to work in the sector. After each topic is completed, the candidate is required to complete a 'knowledge check' to ensure they've understood the key learnings.

Once the workbook is complete, the candidate will develop an action plan and set goals to support their journey to secure work within that sector.



Employment support and coaching



10-minute sector insight video



40-48 page sector workbook



Complete action plan and set goals

Topic 1 - Introduction to Security

In this section, we provide an overview of the security sector and explain the difference between public security and private security. The workbook includes key industry facts and explains the different types of businesses requiring security services. Legislation and standards for the private security industry is also covered in this section which includes SIA and how they regulate the industry.

Topic 2 - Job roles and a career in Security

We explore the different types of jobs available in security covering a wide range of organisations. The job role section also includes information on typical hours of work and possible shift patterns. The workbook provides information on the most common security jobs and maps out a career path for anyone wanting to work in the sector.

Topic 3 - Knowledge, skills and attitudes for Security

This section is designed to prepare a candidate for the skills required to work in the sector. We explain the concept of 'people skills' and highlight the importance of interpersonal skills. The workbook also explores the behaviours and attitudes required to work in security.

Topic 4 - Communication skills

We outline the communication skills required for working in security and explain the different types of communication styles. The workbook also explores other methods of communication and details the benefits of active listening. Finally, we explain the NATO alphabet to ensure the candidate understands how and why it is used in the sector.

Topic 5 - Transferable skills

This section is particularly useful for candidates who are looking to upskill and become work-ready for a new sector. We explain the concept of transferable skills and how they can be identified and applied to a new workplace setting or sector.

Topic 6 - Equality and diversity

In this topic we explain the Equality Act 2010 and the guiding principles within it, including: what the act is there to do, what pieces of legislation are covered and the nine protected characteristics. The workbook also explains the difference between equality and diversity and provides a summary on safeguarding.

Topic 7 - Health and Safety

We provide an overview of health and safety requirements in the security sector, including the Health and Safety at Work Act 1974. The workbook highlights other health and safety considerations in the sector such as what risk assessments are and how they are conducted in the security sector.

Topic 8 - Employability skills

We focus on what employers in the security sector are looking for when recruiting individuals. This section is designed to help candidates best position themselves for a role in security services. The workbook also lists useful adjective words that highlight strengths and interpersonal skills for the sector. This will help a candidate with their CV preparation. Finally, we explain the purpose of a company mission, vision and values – what they entail and what they mean to an employee. This section concludes by detailing the mandatory requirements to work in security, such as ID documents and Right to Work evidence through to DBS checks.

Action Plan

Once the learning section of the workbook is complete, the candidate is required to develop an action plan that details what they have learned and set goals to support their career in to security.

Glossary of terms

A glossary of terms can be found at the back of the workbook which lists key words used in the security sector and can be referred to at any time.

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